

## Minutes for Our Savior Finance Council Meeting of 3/28/19

6:00PM – meeting called to order

Members present – Greg Carpenter, Bill Gunkel, Chet Marecki and Nina O’Hara

Members absent – John Broderick

Others attending – Father Tokarz, Judy Pukac, and Parish Council Liaison Vicki Wakefield

Bill Gunkel led the group in prayer.

Minutes for the February 21, 2019 meeting were approved as submitted.

### Financial Report –

The February 2019 balance sheet was presented. A question was raised regarding if the 2018 fiscal year was closed out, and accounts adjusted. Judy agreed to review and correct/explain for next meeting.

The capital reserve was noted to be at \$30,000 and growing. It is the Parish and Finance Council goal to continue to grow this reserve.

Tithing income for the year to date is inline with expectations. A recent large and unexpected donation has moved the Parish slightly ahead of projections. The sense of the Council was that no adjustments are necessary at this time.

Expense items were generally in line with projections with only minor variations.

### Exempt and Non-Exempt Employees –

Greg Carpenter reviewed the rules for classifying employees for exempt status, including salary levels, job functions and overtime pay history. Based on current salaries and job functions (confirmed by Parish staff), any proposed changes would have no effect on Parish employee status. Therefore, it was the sense of the Council and staff that no action is necessary on this issue.

### Other Business –

The Council noted that the Parish reached about 88% of its target for Catholic Charities donations for 2019, consistent with 2018 results. It was noted that the Parish has suffered several deaths and relocations that may be having an effect on these donations. No changes in the handling of this campaign were considered necessary.

Next meeting –

Wednesday May 8, 2019 in Father Tokarz's office.

Closing prayer was offered by Father Tokarz.

Meeting adjourned at 6:39PM.